

Confidential Application for Appointment

- This information is collected for the purpose of assessing your suitability for employment at VIP Security.
- This application is for employment at VIP Security 2002 Ltd and forms part of the conditions of employment.
- A separate application is required for each vacancy.

Position applied for: _____

Family name _____ First name(s) _____

Address _____

Phone Home: _____ Mobile: _____ Work: _____

Email _____

Have you reached the current school leaving age? (tick) Yes _____ No _____

Are you legally entitled to work in New Zealand? (You have NZ citizenship, permanent residency or a current work permit?) Yes _____ No _____

Note: If you are not a NZ Citizen, it will be necessary to produce your passport to verify your entitlement to work.

Present Position _____ Present Salary (optional) \$ _____

Employer _____

Date available to start _____ OR period of notice required to current employer _____

Pursuant _____

How did you learn of this vacancy? _____

Have you previously been employed by VIP Security? Yes _____ No _____

If yes, period of employment: _____ Reason for leaving: _____

Referees Name three people (whose consent you have obtained) who know you well as an employee, that we can telephone. Nominate people able to comment on your ability to perform the duties of the position for which you have applied.

Name	Job Title	Company	Phone Number

Name	Job Title	Company	Phone Number

Name	Job Title	Company	Phone Number

Medical and ACC

Do you have any Medical condition (includes psychiatric, psychological and/or mental health conditions) or Disability that would affect your ability to carry out your duties

Yes No

Have you had an injury or medical condition caused by gradual process, disease or infection (for example hearing loss, sensitivity to chemicals, repetitive strain injuries) that may be aggravated or further contributed to by the tasks of this job

Yes No

Driver's License

Do you have a current drivers license

Yes No

Is your driver's license restricted in any way

Yes No

Has your driver's license ever been suspended or revoked

Yes No

Have you ever had an application for motor vehicle insurance rejected

Yes No

Criminal

Have you ever been convicted of a criminal offence ?

Yes No

Are you awaiting the hearing of charges in a criminal court of law?

Yes No

Skill Set

I will bring the following relevant skills to the position applied for...

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Privacy

I agree that VIP Security may make enquiries with relevant authorities to confirm the information given, I also agree that should they choose to do so VIP Security may make enquiries as to my credit worthiness.

I consent to the VIP Security seeking verbal or written information on a confidential basis about me from representatives of my previous employers and/or referees and authorise the information sought to be released by them to VIP Security for the purposes of ascertaining my suitability for the position for which I am applying. **I understand** that the information received by VIP Security is supplied in confidence as evaluative material and will not be disclosed to me. I understand that my role may require the holding of a COA (certificate of approval to be an employee of a security guard) and that this requires positive vetting of my criminal history by the New Zealand Police. Failure to obtain and hold a COA will result in my immediate termination.

Declaration

I declare that the answers to the questions in my application are true and correct and that any incorrect or misleading information or suppression of material facts, on this form or on any other document (eg. CV) may lead to disqualification, or if appointed, to termination of employment. **I accept** that should my application be successful, the foregoing will form part of my employment agreement. **I understand** that if I am offered a position it will be provisional until such time as original documentation verifying experience, qualifications, and entitlement to work etc, is produced.

SIGNED _____

Date _____